UNITED NATIONS

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Secretariat

ST/IC/1998/35
22 April 1998

INFORMATION CIRCULAR*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: PLACEMENT AND PROMOTION LIST FOR STAFF IN THE PROFESSIONAL CATEGORY AND ABOVE

1. The purpose of the present information circular is to inform staff members of recommendations made by the appointment and promotion bodies that have been approved by the Secretary-General in respect of placements and promotions.

2. This list, which includes staff in the Professional category and above, is issued monthly to enhance transparency and enable the staff to perceive improvements in gender balance throughout the Secretariat.

3. In order to ensure equitable treatment in promoting staff members, implementation will continue under the terms of instruction ST/AI/413 on placement and promotion, that is, it will take effect the first day of the month following approval by the Secretary-General or as soon thereafter as the post for which the staff member was selected becomes vacant.

4. The attached list includes placements and promotions approved in March 1998.

* Expiration date of the present information circular: 31 December 1998.

98-11047 (E) 240498

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Annex

PLACEMENT AND PROMOTION

1-31 March 1998

Name	Gender	Releasing department/ office	Receiving department/ office	Post level	Post number
PROMOTION					
Biggs, David	M	DPA	DDA	P-3	UNA-37124-E-P3-001
Ferdous, Hasan	M	DPI	DPI	P-3	VSA-32800-E-P3-002
Hecht, Sophie	F	UNOG	DM/OCSS	P-3	UNA-41882-E-P3-002
Iwakami, Arthur	M	ESCAP	ESCAP	P-3	UNE-24790-E-P3-003
Lane, Rosemary	F	DESA	DESA	P-3	UNA-43531-E-P3-001
Lee, Tamara*	F	DGAACS	DGAACS	P-4	UNA-50741-E-P4-001
Mbogoni, Margaret	F	DESA	DESA	P-3	UNA-52540-E-P3-013
Niidas, Hanno	M	DM/OPPBA	DM/OPPBA	P-3	UNA-41834-E-P3-001
Park, Do-Yun	M	DESA	DM/OPPBA	P-3	UNA-41834-E-P3-003
Smith, Robert Kent	M	UNCTAD	DM/OPPBA	P-3	UNA-41834-E-P3-002
Baigorri-Jalon, Jesus	M	DGAACS	DGAACS	P-4	UNA-50732-E-P4-050
Brinkman, Henk-Jan	M	DESA	DESA	P-4	UNA-52244-E-P4-008
Cao, Hong Wei	M	DGAACS	DGAACS	P-4	UNA-50732-E-P4-035
Hosali, Madhumita	F	DPI	DPI	P-4	UNA-31761-E-P4-001
Lin, Weicheng	M	DM	DM	P-4	UNA-41118-E-P4-001
Schmidt, Markus Georg	M	OHCHR	OHCHR	P-4	UNB-28280-E-P4-012
Zolotukhin, Sergei	M	DGAACS	DGAACS	P-4	UNA-41726-E-P4-011
Brzak-Metzler, Marianne	F	DM/OHRM	DM/OHRM	P-5	UNA-41848-E-P5-004
Camarena-Villasenor, Julio	M	DM/OHRM	DM/OHRM	P-5	UNA-41849-E-P5-003
Escaith, Hubert	M	ECLAC	ECLAC	P-5	UNF-25240-E-P5-006
Huguet, Jerrold	M	ESCAP	ESCAP	P-5	UNE-24480-E-P5-001
Kervella, Olivier	M	ECE	ECE	P-5	UNC-25550-E-P5-004
Prins, Christopher	M	ECE	ECE	P-5	UNC-25210-E-P5-001
Saha, Pranesh Chandra	M	ESCAP	ESCAP	P-5	UNE-24460-E-P5-002
Bishopric, Suzanne	F	DM	DM	D-1	UNA-41113-E-D1-001
Featherstone, Hazelien	F	DM/OPPBA	DM/OPPBA	D-1	UNA-01014-E-D1-001
Ruffing, Lorraine	F	UNCTAD	UNCTAD	D-1	UND-15348-E-D1-001
PLACEMENT					
Yin, Xiaoning	M	UNON	DGAACS	P-4	UNA-41722-E-P4-029
Jituboh, Godwin**	M	DPA	DPA	P-5	UNA-37121-E-P5-011

* The Secretary-General has approved the promotion of the staff member to the P-3 level against a post at the P-4 level.

** The Secretary-General approved the placement of the staff member at his current level against the P-5 post. The promotion of the staff member against the post will be effected when the staff member has reached the required minimum seniority in grade.

UNITED
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Secretariat

ST/IC/1998/36
22 April 1998

INFORMATION CIRCULAR*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: PLACEMENT AND PROMOTION LIST FOR STAFF IN THE GENERAL SERVICE AND RELATED CATEGORIES

1. The purpose of the present information circular is to inform staff members of recommendations made by the Appointment and Promotion Panel that have been approved by the Secretary-General in respect of placements and promotions.

2. This list, which includes staff in the General Service and related categories, is issued monthly to enhance transparency within the Secretariat.

3. In order to ensure equitable treatment in promoting staff members, implementation will continue under the terms of administrative instruction ST/AI/413 on placement and promotion, that is, it will take effect the first day of the month following approval by the Secretary-General or as soon thereafter as the post for which the staff member was selected becomes vacant.

4. The attached list includes placements and promotions approved in March 1998.

* Expiration date of the present information circular: 31 December 1998.

98-11049 (E) 240498

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Annex

PLACEMENT AND PROMOTION

1-31 March 1998

Name	Gender	Releasing department/ office	Receiving department/ office	Post level	Post number
PROMOTION					
Lopez, Henry	M	DM/OCSS	DM/OCSS	TC-6	UNA-41875-E-TC-012
Callender, Myrna	F	DM/OPPBA	DM/OPPBA	G-5	UNA-41834-E-OL-010
Donatelli, Christine	F	DM/OCSS	DM/OCSS	G-5	UNA-41875-E-OL-018
Fan, Chenghong	F	DM/OPPBA	DM/OPPBA	G-5	UNA-41834-E-OL-031
Gordon, Michael	M	DM/OPPBA	DM/OPPBA	G-5	OJA-41834-T-OL-011
Herrera, Stella	F	DM/OPPBA	DM/OPPBA	G-5	UNA-41834-E-OL-042
Huggins, Garth	M	DM	DM	G-5	UNA-41113-E-OL-003
Jituboh, Lawrence	M	DM/OPPBA	DM/OPPBA	G-5	UNA-41834-E-OL-044
McLawrence-Murray, Nicolle	F	OIOS	OIOS	G-5	UNA-48821-E-OL-003
Post, Christina	F	DM	DM	G-5	UNA-41114-E-OL-002
Ranaweera, Upali	M	DM/OPPBA	DM/OPPBA	G-5	UNA-41875-E-OL-045
Restrepo, Shirley	F	DM/OPPBA	DM/OPPBA	G-5	UNA-41834-E-OL-034
Russo, Frank	M	DM/OPPBA	DM/OPPBA	G-5	OHA-41834-T-OL-003
Rwakibale, Paul	M	DM/OPPBA	DM/OPPBA	G-5	OPA-41834-T-OL-015
Seddiki, Susan	F	DM/OPPBA	DM/OPPBA	G-5	OJA-41834-T-OL-009
Simpson, Carlene	F	DM/OPPBA	DM/OPPBA	G-5	OKA-41834-T-OL-004
Sylver, Michael	M	DM/OPPBA	DM/OPPBA	G-5	OKA-41834-T-OL-005
Veliz, Jose	M	DM/OPPBA	DM/OPPBA	G-5	UNA-41875-E-OL-044
Yasin, Haseena	F	DM/OPPBA	DM/OPPBA	G-5	UNA-41834-E-OL-016
Yuen, Peter Kwong	M	DM/OPPBA	DM/OPPBA	G-5	UNA-41834-E-OL-002
Andal, Gregorio	M	DM/OCSS	DM/OCSS	G-6	UNA-41873-E-OL-117
Childers, Cynthia	F	DM/OPPBA	DM/OPPBA	G-6	QSA-01012-T-OL-001
Cunanan, Cynthia	F	DM/OHRM	DM/OHRM	G-6	UNA-41851-E-OL-001
Devany, Paul	M	DM/OPPBA	DM/OPPBA	G-6	OJA-41834-T-OL-006
Ibrahim, Remedios	F	DM/OPPBA	DM/OPPBA	G-6	UNA-41834-E-OL-039
Johnson, Heather*	F	DM/OPPBA	DM/OPPBA	G-6	OHA-41834-T-OL-005
Khan, Riyaz	F	DM/OPPBA	DM/OPPBA	G-6	OHA-41834-T-OL-004
Singh, Iqbal	M	DM/OPPBA	DM/OPPBA	G-6	OHA-41834-E-OL-032
Tambunan, Shala	M	DM/OCSS	DM/OCSS	G-6	OJA-41875-T-OL-005
Lavalas, Edwin	M	DGAACS	DGAACS	G-7	UNA-41742-E-PL-001

* The Secretary-General approved the placement of the staff member at her current level against the G-6 post. The promotion of the staff member against the post will be effected when the staff member has reached the required minimum seniority in grade.

UNITED NATIONS **ST**

Secretariat

ST/IC/1998/37
29 April 1998

INFORMATION CIRCULAR*

To: Members of the staff

From: The Assistant Secretary-General for Central Support Services

Subject: AIR QUALITY INSPECTION OF THE HEADQUARTERS BUILDINGS

1. The purpose of the present circular is to inform members of the staff that semi-annual indoor air quality tests and inspections of the Headquarters complex are scheduled for 11 May through 22 May 1998. The work will be performed during normal office hours according to the following schedule:

309 East 45th Street (FF Building)	11 May
DC-1 Building	12 May
DC-2 Building	13 May
UNITAR Building	14 May
345 Park Avenue South (Archive Building)	15 May
--- (weekend) ---	
North Lawn Building	18 May
Conference Building	18-19 May
Secretariat Building	18-21 May
Library Building	20 May
General Assembly Building	21-22 May

2. For further information, please contact the Plant Engineering Section of the Facilities Management Division at extension 3-7376.

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* Expiration date of the present information circular: 31 May 1998.

98-11692 (E) 040598

UNITED NATIONS **ST**

Secretariat

ST/IC/1998/38
5 May 1998

INFORMATION CIRCULAR*

To: Members of delegations and staff

From: The Assistant Secretary-General for Central Support Services

Subject: FIRST DAY OF ISSUE: INTERNATIONAL YEAR OF THE OCEAN STAMPS AND POSTAL STATIONERY

Commemorative stamps

1. In recognition of the importance of the ocean, the marine environment and its resources for life on earth and sustainable development, the United Nations has declared 1998 as the International Year of the Ocean. On Wednesday, 20 May 1998, the United Nations Postal Administration (UNPA) will issue a set of three commemorative sheets of 12 stamps on the theme "International Year of the Ocean".

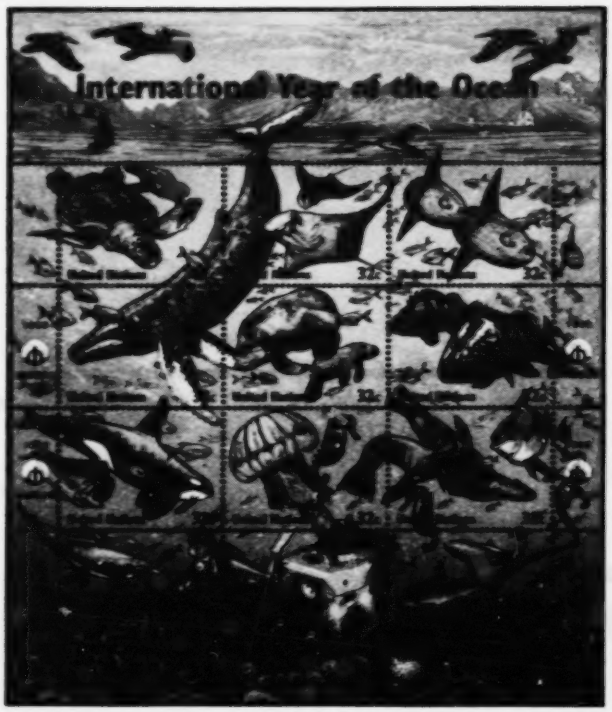
2. The stamps, issued in denominations of $0.32, 0.45 Swiss francs and 3.50 schillings, were designed by Larry Taugher (United States of America), Jon Ellis (United States of America) and Yuan Lee (China), respectively.

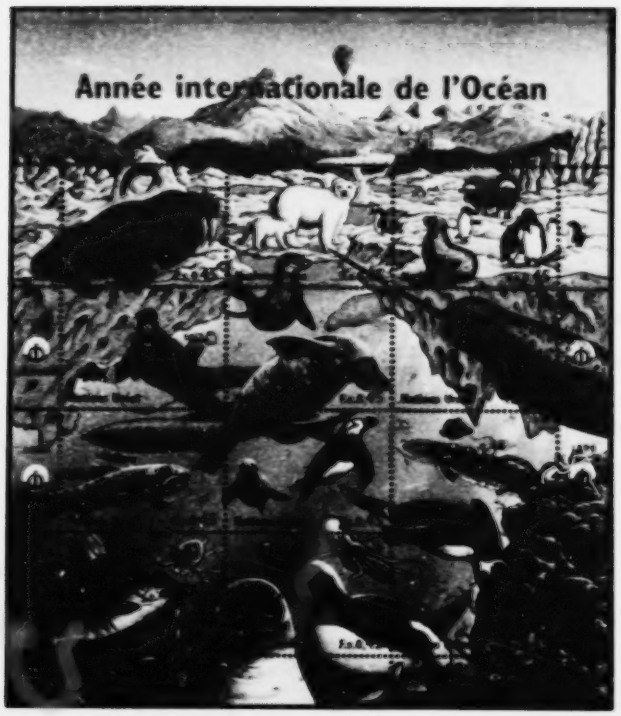
(United States equivalents - SwF 0.45: $0.56 and S 3.50: $0.28 - subject to exchange rate fluctuation)

First day covers

3. Due to the mini-sheet format, first day covers will be available only as a full sheet affixed to a jumbo envelope and cancelled either New York, Geneva or Vienna, as appropriate.

* Expiration date of the present information circular: 31 May 1998.


International Year of the Ocean


Année internationale de l'Océan

Internationales Jahr des Ozeans

Postal stationery

4. On 20 May 1998, UNPA will issue five new postal cards. The postal cards, in denominations of $0.21, $0.50, SwF 0.70, SwF 1.10 and S 6.50, will be issued to meet current postage rates.

(United States equivalents - SwF 0.70: $0.49; SwF 1.10: $0.77; and S 6.50: $0.53 - subject to exchange rate fluctuation)

5. The 21-cent postal card depicts five photographs by Unmesh (United Nations) of the grounds and gardens of United Nations Headquarters.

6. The 50-cent card has four photographs of the grounds and scenes of United Nations Headquarters taken by Unmesh (United Nations). The photograph appearing in the lower left-hand corner is by John Isaac (United Nations).

7. The SwF 0.70 postal card presents a photographic representation by Fabrice Piraud (France) of the newly renovated Assembly Hall at the United Nations Office at Geneva.

8. The SwF 1.10 postal card depicts a view of the Palais des Nations and the Armillary Sphere in Geneva.

9. The S 6.50 card depicts an angular portrayal by Günter Leidenfrost (Austria) of the Vienna International Centre against a radiantly blue sky. A sculpture entitled "Generation" by Edwina Sandys (United Kingdom), donated by the Vereinigte Metallwerke Ranshofen Berndorf AG, Austria, appears in the foreground.

General information

10. For the convenience of collectors, UNPA at Headquarters will provide prepared and cancelled New York, Geneva and Vienna first-day covers on the UNPA official first-day jumbo cachets only. Stationery cancelled first-day-of-issue will also be available. Members of delegations and the staff may obtain the new stamps and first-day items on Wednesday, 20 May, at the following locations:

(a) The UNPA sales counter in the concourse of the General Assembly Building from 9 a.m. to 5.30 p.m.;

(b) The counter at the north end of the Secretariat lobby from 9 a.m. to 4 p.m.

11. First-day-of-issue cancellations can be obtained at the following temporary United States Postal Service substations:

(a) The counter outside the United Nations Bookstore in the concourse of the General Assembly Building from 9 a.m. to 5.30 p.m.;

(b) The counter along the west wall of the north end of the Secretariat North Lobby from 9 a.m. to 4 p.m.

12. Information on United Nations stamps can be accessed on the Internet at http://www.un.org/Depts/UNPA.